ST LEO'S AND SOUTHMEAD CATHOLIC PRIMARY SCHOOL

CHARGING POLICY 2018/2019

(To be reviewed 2019)

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CHARGING POLICY

INTRODUCTION

This document is a statement of the aims, principles and strategies in respect of charging for School Activities.

It is in accordance with Government legislation and emanates from the School's Mission Statement. Furthermore, it accords with guidance provided by Fair Access Division London (Revised 2009).

AIMS

The Governing Body recognises the valuable contribution that the wide range of additional activities, including excursions, residential experiences and clubs can make towards personal and social education and aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the School and as additional optional activities.

PRINCIPLES

1. Projects and pursuits requiring additional funding are regarded as an integral aspect of the corporate life of the School.
2. Pupils will not be debarred from such activities as a consequence of their parent's /carers financial situations.

STRATEGIES

1. The school will not levy any charges for routine activities, which occur wholly, or mainly within school hours.
2. The financing of special educational visits of a specific or general nature that take place whether in or out of School but within the School timetable, will rely entirely upon voluntary contributions from parents/carers.
3. The School will cancel any planned venture if the uptake is insufficient and therefore, financially not viable. (Parents/carers will be made full aware of this.)
4. No child will be disadvantaged or excluded from any activity because parents refuse or are unable to make a voluntary contribution.
5. When activities that do require extra financing are planned, parents will receive advance notice of the event including details of voluntary contributions.
6. The School will, when advertising a specific activity, request parents to signal their intention, usually on a pro-forma, whether or not they wish their child to participate and whether or not they are willing to make a voluntary contribution.
7. In the event of the visit being of a whole day's duration, pupils in receipt of school meals will be provided with packed lunches.

8. The School will maintain detailed records of income and expenditure in respect of all educational visits.
9. No charges will be made for educational activities that occur outside school hours when such activities are part of the school's statutory duties regarding the delivery of the National Curriculum or the Religious Education of Pupils.
10. No charges will be made for resources used by the children within the school day.

OPTIONAL ACTIVITIES

1. When optional activities are arranged these will take place wholly or mainly outside school hours. Participation in any optional activity will be on the basis of parental choice and a willingness to meet such charges as are incurred.
2. In the event of a residential visit being arranged parents will be given eight months advanced notice and will be provided with the facility to make weekly contributions towards the costs.

CLUB ACTIVITIES

Extra-curricular clubs and societies operate at various periods during the academic year. There are no charges for these clubs.

In all school based pastimes and pursuits, coaching and tuition are provided free of charge, as is transport to and from venues and stadia for competitive matches.

The Breakfast Club and After School Care Club have separate policies regarding finance/payment.

(Extra-Curricular clubs organised by the Collaborative may ask for a voluntary contribution towards the cost to provide sustainability.)